



## Arizona Department of Education

### Adult Education Services

**DATE:** July 1, 2020

**TO:** Administrators of Local Adult Education Programs

**RE:** Guidance updates during COVID-19 – Update 5

**PURPOSE:** To provide ongoing guidance in program operations during a pandemic

---

***Please note: Guidance provided in Update 4, May 19<sup>th</sup>, remains in place except for those issues specifically addressed in this document.***

---

#### Provisional Entering EFL

- There is now a field on the student profile page in AAEDMS for **provisional entering EFLs**. This field should be used in the event that an initial assessment cannot be administered.
  - See **Assessment** below about obtaining a provisional entering EFL.
  - Refer to the document, "[How to Manage Entering Provisional EFL](#)."
    - This is the same document found in AAEDMS under "Downloads."
- The purpose of the provisional EFL is to allow participants to populate federal tables.
- The provisional EFL must be entered for any students enrolled during FY20, after February 29<sup>th</sup>, and not able to take an official initial assessment.***

#### Assessment\*

- Initial Assessment**

- If an official initial assessment cannot be administered through either in-person or remote proctoring
  - the TABE 11&12 Locator is the *preferred* method of establishing **provisional entering EFL** for ABE students.
  - the TABE CLAS-E Locator is the *preferred* method of establishing **provisional entering EFL** for ELAA students.
- The tables below should be referenced to determine provisional EFL to be entered

TABE 11&12	
Locator Score	Provisional EFL
0 – 2	ABE 1
3 – 5	ABE 2
6 – 11	ABE 3
12 – 15	ABE 4
16 – 17	ABE 5
18 – 19	ABE 6

CLAS-E	
Locator Score	Provisional EFL
0 – 3	ESL 1
4 – 7	ESL 2
8 – 10	ESL 3
11 – 12	ESL 4
13 – 14	ESL 5
15	ESL 6

- If the Locator cannot be administered, programs should refer to "[Diagnostic Assessments for Adult Learners](#)."

Kathy Hoffman, Superintendent of Public Instruction

1535 West Jefferson Street • Phoenix, Arizona 85007 • (602) 542-5460 • [www.azed.gov](http://www.azed.gov)